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OCH Application Form

Position: **Orthopaedic Surgeon**

Location: Okhaldhunga Community Hospital, UMN-MDT

(Type your responses into this form and send as a WORD document).

# Personal Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | | | Gender |  |
| Date of birth (AD) (dd/mm/yyyy) |  | Age |  | Marital status |  |
| Nationality |  | | | Permanent address |  |
| Email address |  | | | Postal address (if different) |  |
| Mobile number |  | | | Telephone |  |
| Disability (If applicable) |  | | | If yes, which disability ID card has (Blue, Yellow, White) |  |

# Qualifications

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level | Subject | Institution | Date | Results |
| E.g. BA | E.g. Business Studies | E.g. Kathmandu University | E.g. 2003-2006 | E.g. 1st division |
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# Work Experience

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer & Location |  | Start Date |  | | End Date |  |
| Job Title |  | Reason for Leaving | |  | | |
| Major Responsibilities | | | | | | |
|  | | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer & Location |  | Start Date |  | | End Date |  |
| Job Title |  | Reason for Leaving | |  | | |
| Major Responsibilities | | | | | | |
|  | | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer & Location |  | Start Date |  | | End Date |  |
| Job Title |  | Reason for Leaving | |  | | |
| Major Responsibilities | | | | | | |
|  | | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer & Location |  | Start Date |  | | End Date |  |
| Job Title |  | Reason for Leaving | |  | | |
| Major Responsibilities | | | | | | |
|  | | | | | | |

# Job Specific Questions

(We strongly encourage you to use your own opinion and words while answering the questions. If your answers are from some other source, please provide the reference)

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| --- | --- |
| 4.1 | OCH provides medical services across adult medicine, general and orthopaedic surgery, paediatrics, obstetrics, and gynaecology. On occasions you will be involved in the care of patients outside the field of orthopaedics. How do you feel about working in such a broad manner? |
|  | |
| 4.2 | With regard to continuous professional development, how do you manage your own self-learning? |
|  | |
| 4.3 | Anaesthetics at OCH are generally given by anaesthetic assistants. However, the doctor remains responsible for the overall care of the patient, including the anaesthetic. How much experience do you have in giving and managing anaesthesia? |
|  | |
| 4.4 | Part of the Orthopaedic Surgeon’s role is teaching junior medical staff, paramedics, and other staff. How much teaching experience do you have? Please give some examples. |
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# United Mission to Nepal (UMN) General Questions

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| --- | --- | --- | --- | --- |
| 5.1 | Describe a time when you have improved and changed something for the better. | | | |
|  | | | | |
| 5.2 | In your current (or most recent) job, how did you share information, skills & knowledge with others? | | | |
|  | | | | |
| 5.3 | Describe a time when you have shown great flexibility in your job and describe the effect you had. | | | |
|  | | | | |
| 5.4 | United Mission to Nepal (UMN) is a Christian development organisation. Hence Okhaldhunga Community Hospital (OCH), being a faith-based organization, has its unique ethos. What do you understand by this, and why are you attracted to working with this organisation? | | | |
|  | | | | |
| 5.5 | Give a specific example from your past work/life of how you have actively worked to promote ***gender justice***. | | | |
|  | | | | |
| 5.6 | Here are the six UMN OCH values. Choose two that you feel to be most important and for each describe a time when you acted in accordance with that value in the workplace. | | | |
|  | UMN OCH values: | | * Integrity and Honesty * Love and service * Equity and social justice | * Innovation and creativity * Special concern for poor and marginalised people * Care for the environment |
| Value Example 1: | |  | | |
| Value Example 2: | |  | | |

# Language Skills

|  |  |  |  |
| --- | --- | --- | --- |
| Language | | Level of spoken competence | Level of written competence |
|  | | (e.g. basic, intermediate, fluent) | (e.g. basic, intermediate, advanced) |
| Nepali | |  |  |
| English | |  |  |
| Other |  |  |  |
|  |  |  |  |

# Computer Skills

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| --- | --- |
| 7.1 | Please describe your level of computer literacy, stating applications of which you are a competent user. |
|  | |

# Other Relevant Training/Information

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| --- | --- |
| 8.1 | Please detail other relevant training or information which you feel may support your application. |
|  | |
| 8.2 | Have you ever been accused of or convicted for any criminal offences and/or any form of sexual harassment, exploitation, or abuse? |
|  | |
| 8.3 | Please state monthly salary of your current job or most recent job.  What is your expectation for the monthly salary of this advertised Post-Residency Surgical Fellow position? |
| CURRENT SALARY =  EXPECTATION FOR MONTHLY SALARY = | |
| 8.4 | Please state how soon would you be able to start working for OCH if you were offered the post?  This position is for a period of twelve months. |
|  | |
| 8.5 | Specifically for Individuals with Disabilities: Do you need any specific Reasonable Accommodation1 for your assessment process? Or you have any mobility or communication constraints so that we can manage friendly assessment? |
|  | |

# Location Mobility

|  |  |  |
| --- | --- | --- |
| 9.1 | | This job is based in Okhaldhunga Community Hospital, Okhaldhunga, where the job holder is expected to live. Is this OK with you? |
|  | | |
| 9.2 | Please note below any constraints we should be aware of. | |
|  | | |
| 1 Necessary and appropriate modification and adjustments not imposing a disproportionate or undue burden, where needed in a particular case, to ensure to persons with disabilities the enjoyment or exercise on an equal basis with others of all human rights and fundamental freedoms- UNCRPD, article | | |

# References

Please provide the names of two professional people to give references. If you are shortlisted for interview, UMN has the option to approach these referees.

**NOTE: Referees’ mobile phone number and email address are both required.**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Job Title | Organisation | Contact Information |
|  |  |  | (Must include email address & mobile phone number) |
|  |  |  |  |
|  |  |  |  |

# Signature

(If you email the form, please add your electronic signature. If you don’t have an electronic signature, you can leave this blank)

|  |  |
| --- | --- |
| Signature |  |
| Date |  |
| How/Where did you learn about this vacancy? |  |